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CENTRAL INFORMATION COMMISSION
 Block No. IV, 5th Floor
 Old JNU Campus,
 New Delhi - 110067

Date : 28.9.2006

To

Shri Parth J. Shah
 Chief Executive Officer,
 Centre for Civil Society,
 K-36, Hauz Khas Enclave,
 New Delhi - 110 016

Sir,

The Commission had received inputs on trends analysis of information u/s 25 and a list of recommendations and suggestions received from various Ministries and public authorities of Central Government. These were placed below information Commissioners. The structure of the Commission's report has earlier been outlined in the Commission's letter dated 31.8.2006. The report has to include certain statutory information as listed u/s 25 of the RTI Act, 2005. Therefore, the analysis that should form the part of the report should be focused in a manner that it adds value to the report. The Commission would recommend that the report may contain following details :

1. A list of Ministry-wise public authorities along with the websites where they have placed their Section 4 & 5 disclosures.
2. Frequency distribution of exemption clauses invoked by public authorities to deny information.
3. Percentage of cases that resulted in second appeal. As regards second appeal, the Commission will be providing details of appeals heard by the Commission and its outcomes.
4. A number of complaints and their disposal.
5. Difficulties expressed by information seekers for example, difficulty to locate PIO. Frequent transfer of officers etc.
6. Difficulties expressed by public authorities.
7. A graph about disposal of appeals at the Commission to show increasingly higher disposal every month.
8. Total number of PIOs, APIOs, AAs appointed for implementing the information rights regime.

2. The RTI requests received by the various Ministries may be listed in order of decreasing number of requests received. Public authorities which did not form the part of the Ministries may be listed below after all Ministries have been listed. The rejection analysis needs to be made on the basis of percentage of rejection on total number of requests received in each Ministry. Here again the Ministries

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